I’m writing to request the following information below from your FM, compliance and space management departments.

Questions in format provided below. Please feel free to contact me if anything is needed to clarify further.

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| If any, which software solution(s) are used to manage your corporate property/assets, ownerships and occupations, lease agreements and facilities management (CAFM-Space and Facilties management), and who are your current provider(s)?  |  \*I can confirm the Walton Centre NHS Foundation Trust do not use any Computer Aided Facilities Management software. |   |
| What is the start date and duration of the contract(s)?  |  N/A |   |
| Is there an extension clause in the contract(s) and, if so, the duration of the extension?  |  N/A |   |
| Has a decision been made yet on whether the contract(s) will be extended or renewed?  |  N/A |   |
| What is the annual value of the contract(s)?  |  N/A |   |
| What is the total contract value of each contract?  |  N/A |   |
| How was the contract(s) procured, e.g., framework/tender?  |  N/A |   |